



COMMISSION SPECIAL MEETING AGENDA

May 9, 2023

To be held virtually via MS Teams and in person at the Port of Seattle Headquarters Building – Commission Chambers, Pier 69, 2711 Alaskan Way, Seattle WA. You may view the full meeting live at meetings.portseattle.org. To listen live, call in at +1 (425) 660-9954 or (833) 209-2690 and Conference ID 925 899 053#

ORDER OF BUSINESS

10:00 a.m.

1. CALL TO ORDER

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** *(at this time, commissioners may reorder, add, or remove items from the agenda)*

4. SPECIAL ORDERS OF THE DAY

5. EXECUTIVE DIRECTOR'S REPORT

6. COMMITTEE REPORTS

7. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

During the regular order of business, those wishing to provide public comment on items related to the conduct of the Port will have the opportunity to:

1) Deliver public comment via email: All written comments received by email to commission-public-records@portseattle.org will be distributed to commissioners and attached to the approved minutes.

2) Deliver public comment via phone or Microsoft Teams conference: To take advantage of this option, please email commission-public-records@portseattle.org with your name and the topic related to the conduct of the Port you wish to speak to by 9:00 a.m. PT on Tuesday, May 9, 2023. ***(Please be advised that public comment is limited to topics related to the conduct of the Port only.)*** You will then be provided with instructions and a link to join the Teams meeting.

3) Deliver public comment in person by signing up to speak on your arrival to the physical meeting location: To take advantage of this option, please arrive at least 15 minutes prior to the start of any regular meeting to sign-up on the public comment sheet available at the entrance to the meeting room to speak on items related to the conduct of the Port.

For additional information, please contact commission-public-records@portseattle.org.

8. **CONSENT AGENDA** *(consent agenda items are adopted by one motion without discussion)*

8a. Approval of Minutes of the Regular Meeting of April 18, 2023. **(no enclosure)**

8b. Approval of the Claims and Obligations for the Period April 1, 2023, through April 30, 2023, Including Accounts Payable Check Nos. 947941 through 948279 in the Amount of \$6,286,908.65; Accounts Payable ACH Nos. 054029 through 054770 in the Amount of \$52,717,023.94; Accounts Payable Wire Transfer Nos. 016031 through 016058 in the Amount of \$13,201,411.35; Payroll Check Nos. 206491 through 206875 in the Amount of \$144,264.53; and Payroll ACH Nos. 1131011 through 1135451 in the Amount of \$14,165,413.57, for a Fund Total of \$86,515,022.04. ([memo](#) enclosed)

8c. Executive Director Delegation Approvals Report - May 2023 ([memo](#) enclosed) -

(For Information Only, No Action)

8d. Authorization for the Executive Director to Utilize Port Crews and Take all Steps Necessary to Complete the PCS Facility Improvement Project at Seattle-Tacoma International Airport for a Total Requested Amount of \$4,930,000, and a Total Authorization Amount of \$5,100,000. (CIP# C801359) ([memo](#) and [presentation](#) enclosed)

8e. Authorization for the Executive Director to Sign an Agreed Order Amendment with the Washington State Department of Ecology to Complete Feasibility Study and Draft Cleanup Action Plan for the Sediment at the Port's Terminal 91 Submerged Land Area, and Amend the Consultant Contract to Authorize Consulting Services in the Amount of \$1,900,000 to Complete the Feasibility Study and Draft Clean Up Action Plan, for a Total Agreed Order Project Cost of \$3,000,000. ([memo](#) and [order amendment](#) enclosed)

10. NEW BUSINESS

10a. Order No. 2023-07: An Order of the Port of Seattle Commission to Establish the Small Business Committee as an Ad-Hoc Committee of the Port of Seattle Commission. ([order](#) and [presentation](#) enclosed)

10b. Commission Determination that a Competitive Process is Not Appropriate or Cost-Effective and Exemption of the Contract from a Competitive Process Consistent with RCW 53.19.020; and Authorization for the Executive Director to Execute a New Project-Specific 5-Year Period Contract with Community Attributes Incorporated (CAI) to Perform the Services of Hosting, Maintaining, Updating, and Other Services Related to the Equity Index in an Amount Not-to-Exceed \$750,000, as Part of the Port's Century Agenda Goals to be Resource as a National Port Industry Leader on Equity. ([memo](#) and [presentation](#) enclosed)

11. PRESENTATIONS AND STAFF REPORTS

12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

13. ADJOURNMENT